Board Meeting Protocol

EUROPEAN YOUTH PARLIAMENT SVERIGE SWEDEN

Meeting date 2024 - 12 - 21-22

Page 1(14)

Place and Time: Stockholm 10.00 - 15.52, 11.30 - 16.08

٨	tten	A	000	1
\boldsymbol{A}	rren	a	999	ŀ

JN	Jack Nassri	(President)
YA	Yohan Atta	(Vice President)
EE	Emily Elkaneva	(Treasurer)
TL	Thomas Ljung	(Teacher Representative)
ET	Eric Thörnborg	(Board Member)
LP	Leo Pettersson	(Board Member)
TM	Thomas Moore	(Board Member)
MN	Maya Natarajan	(Board Member)

Signature	

Secretary: Maya Natarajan

President: Jack Nassri

Meeting Auditor: Yohan Atta

President Secretary Auditor

Board Meeting Protocol

EUROPEAN YOUTH PARLIAMENT SVERIGE SWEDEN

Meeting date 2024 - 12 - 21-22

Page 2(14)

§1. Meeting opens

JN opens the meeting at 10:41

§2.Electing the meeting president

JN proposes himself as the meeting president

The meeting decides to

elect JN as meeting president

§3. Electing the meeting secretary

JN proposes MN as the meeting secretary

The meeting decides to

elect MN as meeting secretary

§4. Electing the meeting auditor

YA proposes himself as meeting auditor

The meeting decides to

elect YA as meeting auditor

§5. Setting the voting count

The voting count is set to 7 at 10:43

The voting count was adjusted to 8 at 10:58

The voting count was adjusted to 7 at 11:33

The voting count was adjusted to 6 at 15:05

The voting count was adjusted to 6 11:59

The voting count was adjusted to 5 at 12:57

The voting count was adjusted to 4 at 12:58

§6. Setting the agenda

President Secretary Auditor

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 3(14)

Point §10. Sessions evaluation and §11. Selection of schools to Uppsala were moved to point §16 §17. The agenda was set.

§19. Continuation on the discussion of extra responsibilities on the president role was moved to §20 and §20. Planning before NSP 25/26 was moved to §19 at 15:34

Moving point 20 to continuation to point 22

JN proposes moving point <u>§25 Calendar for 2025</u> to the next board meeting

The meeting agrees to move point §25 Calendar for 2025 to the next board meeting

§7 Decisions made between meetings

No decisions were made between meetings

§8.Styrelserond

An internal discussion took place

§9. External representation

EYP Sweden will be meeting with Europa Direkt in January to plan our participation at Poesifestivalen in March

§10. Decentralisation plans

ET's approach to engaging Regional Boards is to allocate tasks to the boards to not be centered around NC tasks and rather be an extension of them. The West Regional Board has established a focus group for their board and similar initiatives would be beneficial to other boards as well. ET mentions contacting interested members in the North to establish a North Regional Board.

JN suggests planning strategy meetings with Regional Board representatives to plan their activities throughout their term. ET suggests providing them with an outline or verksamhetsplan to base their work on. JN suggests having this meeting in January, possibly in combination with the January board meeting, allowing the boards to operate by themselves.

§11. Updates on Regional Boards

The meeting decides to extend the Regional Board recruitment competition deadline to 29/12. The boards will be sent the current rankings in the competition.

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 4(14)

ET notes less engagement from the South Regional Board. The West Board has been very successful with members recruitment so far.

MN mentions including potential North Regional Board members in the competition as well and will contact them.

JN suggests future initiatives for an ambassadorship program for EYP Sweden from engaged members at different schools. This will be discussed at the teacher's program at NS Uppsala. JN suggests giving this responsibility to Regional Boards with assistance from National or Local engagement coordinators. This would be beneficial to keeping delegates from NSP 24/25 engaged after the National Session. TL notes that from a teachers perspective, the idea is good but effectiveness will depend on the situation at each school. JN and MN mention speaking to teachers at Regional Sessions and note a lot of engagement. MN mentions that some teachers would find a pamphlet to show their students helpful and will work on creating one.

§12. Activities and projects plans

LP and TM have discussed cooperating with more academic partners such as Europa Direkt and Universities. There are plans to discuss establishing the collaboration with Europa Direkt to a permanent one as they are a frequent partner. LP will look into hosting a university session at Göteborgs Universitet. Updates will be given at the January board meeting

Meeting adjourned at 11:25

Meeting restarted at 11:33

§13 Communications update

Regional sessions and output are over. There has been an increase in followers. Some projects were low quality. The output overall was up to standards.

A discussion on putting out "new members" posts on "what is EYP" "how to engage". This will be most effective after NS Uppsala to keep NSP 24/25 delegates engaged.

What is EYP Brochure for schools, and another one for members/ linktree will be worked on as the ones we have already are outdated.

§14. Sessions evaluation

Vellinge:

ET notes the session as an overall success. Working up to the session went well, deadlines were set early on and mostly followed besides some issues in making and sending booklets efficiently. This

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 5(14)

caused a large workload for the Editor at one point. Pre-session work within teams went smoothly with a high level of engagement from officials. HOs were efficient in dividing the work within their team. Some questions came up regarding venues and could have been answered by HOs visiting the venues but this caused no major issues.

TM notes that leadership were competent and were able to conduct CMOJ day efficiently. Some issues occurred with CoCs and GDPR forms not being prepared by delegates as this was not properly communicated to them by the Organising team but the issue was resolved. One school had trouble reaching the session, requiring reallocation of committees but this was handled very efficiently by the President. Some welfare issues occurred during GA requiring ESP and NC to speak with one participant, a behavioral comment will be included in their evaluation.

ET notes that the session increased welfare by providing an environment where participants could spend time outside as is often not the case for Regional Sessions. The session ESP suggested mandatory breaks and walks outside as beneficial for future sessions.

Borås:

LP describes the pre-session work as successful, HOs were able to work independently and communicated effectively when questions arose. Leadership worked well overall pre-sessions besides issues getting touch with one leadership member, this caused no major issues. There were issues with communication NC checks for Topic Overviews and the APK was made before they could be checked.

CMOJ had no major issues but absences within the organising team was as inconvenient. One issue with venues occurred during TB but was solved effectively. The teachers program had low attendance with only one teacher participating. An external person caused welfare issues, the situation was handled by venue security, HOs. NC and ESPs. The situation was not ideal and caused welfare issues for some participants but caused no major issues to the overall session. JN notes the session as a success.

Meeting adjourned at 12:23

Meeting restarted at 12:40

Östersund:

Pre-session work with the HO had many issues with communication. The session had a lot of trouble getting officials which caused delays in pre-session works for teams. Not having a session in the north for 5 years caused its own difficulties. Because of a lack of applications, most officials were invited.

President Secretary Auditor

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 6(14)

Communication issues continued a little bit after Maya took over. The teams had a few difficulties in different areas. Due to the lack of applications, many people were selected even though they were not deemed qualified.

The actual session, CJMO was fine, with a slight lack of initiative from certain teams but it got better during the session. TB and CW went smoothly. During resotyping, there was a slight tension, but the resolutions were done.

Eskilstuna:

YA describes the pre-session work for HOs as very successful given their structured work and familiarity with the host city. Funding went smoothly, issues occurred with venue bookings but were resolved. The session had no major issues and was successful. MN mentions that some lack of communication to all assigned NC representatives occurred. The meeting discusses the benefits of being acquainted with the HOs as an NC representative but mentions the importance of keeping all representatives in the loop.

One welfare issue occurred during resotyping but was resolved by the ESP. MN notes the high engagement from leadership pre-session and during but mentions difficulties getting in touch with the Editor pre-session. This caused no major issues given the Editor's high experience level, not only in EYP but in EYP Sweden.

Overall:

HOs found Erasmus+ grants for the sessions to be beneficial. NC was able to handle the signing of the forms. JN suggests for Uppsala having delegates fill out the form when going to lunch. The meeting discusses the benefits of having ESPs in Uppsala that have attended Regional Sessions providing delegates with a familiar face to turn to. JN mentions being tolerant of Resotyping delays as NC representatives can sleep in during GA and mentions that HOs should not be given large, expensive gifts considering our current economic situation

Meeting adjourned for lunch at 13:16

Meeting restarts at 14:05

§15. School selection to Uppsala

Vellinge: Malmö Borgarskola, Hässleholms Tekniska Skola, St Petri Gymnasium

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 7(14)

Borås: Ingrid Segerstedts Gymnasium, IHGR, Donnergymnasiet, Klara Teoretiska Gymnasium Göteborg Postgatan , Amerikanska gymnasiet, Hvitfeldska gymnasiet, Götebrogs Teoritiska Gymnasium, Bäckengssgymnaisiet

Östersund: No jury selection took place as decided by the NC, all schools will go to Uppsala

Eskilstuna: St Eskils Gymnasium, Kungsholmens Gymnasium, IEGS, Europaskolan Strängnäs, Anna Whitlocks Gymnasium

With 20 schools being selected for Uppsala, one school will not be selected.

The meeting discusses how Klara Teoretiska Gymnasium Göteborg Postgatan did not follow the policy of having 4 participants and potentially needing to disqualify them but considers how this may negatively impact the schools engagement in EYP. The meeting discusses requiring the school to send a fourth delegate if selected to Uppsala. Selecting them would mean sending 21 delegations to Uppsala and having around 100 delegates including Wildcards and international delegates. JN will discuss adding a committee with the Uppsala academic board and inform the HO about the expected number of participants.

JN has contacted North schools about their availability to Uppsala, 3 schools are available, 2 will be given the option to go to sessions abroad.

JN mentions future initiatives to have National Sessions in the summer. TL gave input on this from a teacher's perspective and notes that many teachers are not available during summer vacation and availability will differ between schools. ET suggests moving the NS to August but notes that regional sessions will have to be moved. The meeting decides to not explore this further.

JN proposes selecting

Malmö Borgarskola, Hässleholms Tekniska Skola, and St Petri Gymnasium from RS Vellinge to Uppsala

The meeting decides to select

Malmö Borgarskola, Hässleholms Tekniska Skola, and St Petri Gymnasium from RS Vellinge to Uppsala

JN proposes selecting

Ingrid Segerstedts Gymnasium, IHGR, Donnergymnasiet, Klara Teoretiska Gymnasium Göteborg Postgatan , Amerikanska gymnasiet, Hvitfeldska gymnasiet, Götebrogs Teoritiska Gymnasium, Bäckengssgymnaisiet from RS Borås to Uppsala

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 8(14)

The meeting decides to

select Ingrid Segerstedts Gymnasium, IHGR, Donnergymnasiet, Klara Teoretiska Gymnasium Göteborg Postgatan, Amerikanska gymnasiet, Hvitfeldska gymnasiet, Götebrogs Teoritiska Gymnasium, Bäckengssgymnaisiet from RS Borås to Uppsala

JN proposes selecting

Jämtlands Gymnaisum Wargentin, Kanalskolan Skelefteå, Tannbergskolan, Klara Teoretiska Gymnasium Sundsvall, Skvaderns Gymnasieskola from RS Östersund to Uppsala

The meeting decides to

select Jämtlands Gymnaisum Wargentin, Kanalskolan Skelefteå, Tannbergskolan, Klara Teoretiska Gymnasium Sundsvall, Skvaderns Gymnasieskola from RS Östersund to Uppsala

JN proposes selecting

S:t Eskils Gymnasium, Kungsholmens Gymnasium, IEGS, Europaskolan Strängnäs, Anna Whitlocks Gymnasium from RS Eskilstuna to Uppsala

The meeting decides to

select St Eskils Gymnasium, Kungsholmens Gymnasium, IEGS, Europaskolan Strängnäs, Anna Whitlocks Gymnasium from RS Eskilstuna to Uppsala

§16. Budget

JN presents the NC Budget. JN notes an increase by 60 000 SEK in savings the past month. JN presents the NC's income since July.

The average spending of the Regional Sessions was 50 000 SEK each.

15 000 SEK has been allocated to members recruitment. Leadership from Vellinge, Borås, and Östersund will receive travel reimbursement from the NC budget. Eskilstuna leadership will receive reimbursements from the session budget.

JN presents expenditures in detail. The meeting discusses an unusual, potentially unauthorised transaction that occurred in August, the board is tracking the details of the expense.

JN notes the overall economic situation of the NC as stable at the moment.

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 9(14)

JN proposes approving the budget until further notice

The meeting decides to approve the budget until further notice

JN proposes granting up to 100 Euros in travel reimbursement to leadership from Vellinge, Östersund, and Borås based on the currency conversion rate at the time of ticket purchase.

The meeting decided to grant up to 100 Euros in travel reimbursement to leadership from Vellinge, Östersund, and Borås based on the currency conversion rate at the time of ticket purchase.

The meeting discusses sending delegations to International Sessions and IS participation fees.

JN proposes that EYP Sweden cover participation fees for IS The Hague and IS Turku

The meeting decides that EYP Sweden cover participation fees for IS The Hague and IS Turku

JN proposes that IS The Hague and IS Turku be the only International Sessions to which EYP Sweden sends delegates to in 2025 and no delegation will be sent to IS Malaga

The meeting decides that IS The Hague and IS Turku be the only International Sessions to which EYP Sweden sends delegates to in 2025 and no delegation will be sent to IS Malaga

§17 Erasmus+

JN mentions that a report must be sent to Erasmus+ on the Regional Sessions by March and requests assistance with this. YA will assist JN with this with the goal to finish it by January.

JN will contact schools about giving them reimbursements for their travel to Regional Sessions from Erasmus+

Almost EUR 60 000 was received from Erasmus+ for NS Uppsala

JN mentions that for all Erasmus+ grants, 80% is received when the contract is signed and the remaining 20% is received when a project report is submitted and accepted by Erasmus+.

§18. Members count and members recruitment

TL made contact with the schools and has reached out to Europahuset about attending a meeting and presenting EYP Sweden. This may take place sometime in February and is an opportunity to recruit NSP schools. JN suggests contacting them again in the beginning of January.

The meeting expresses excitement over being close to the goal of 1000 members

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 10(14)

§19. Planning before NSP 25/26

JN suggests opening PM calls on 23/12 and closing on the 13/1 in time for the January board meeting, preliminary 18-19/1. If this goes according to plan, regional HOs will have 9 months for pre-session work.

Call for PM for the Annual meeting will be included in the call in addition to NSP HOs

JN suggests making a separate form for National Session HO application with more questions to make sure that the overall experience and bid is up to standards.

MN will make a post on the 23/12 announcing the open calls

Posts will be made thanking the RS24, NST, and Malmö 2024 HOs including a short text with their experience as HOs

Meeting adjourned for the day at 15:52

Day 2

§20. New structure for the organisation

JN: Brought forward a suggestion to implement an advisory board in the future for EYP Sweden. The advisory board should be flat, around 3 people and be there for the NC board to help and support. ET Agrees and wants to ensure old board members help new board members continue their work.

JN brought up a point about needing to understand our financing and making sure where and how much money we are spending on things in detail. To do this, JN suggests having detailed presentations of the budget at board meetings.

JN talked about educating and fostering and helping new members. ET Reminded us about the focus groups that regional board west has and the system behind it.

The board talked more about seeing what more we could work with and help each other with our different areas, checking how things are going and having the board helping with different roles in the board. ET brought up a point about discussing the cluster groups and the meetings about it.

President Secretary Auditor

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 11(14)

TM brought up a point about having a system about onboarding the next board and being more effective in educating and teaching the next board, implementing projects that need more than a board term. JN mentions how a transition between the old board and the new one usually takes place. JN proposes creating a NC handbook to help new boards with onboarding and make sure projects are not abandoned between boards. This would be done after the annual meeting.

ET suggests having cluster meetings every three weeks to discuss specific issues such as decentralisation. JN brings up how this has not worked in the past but mentions the importance of updating the rest of the board on project progress. JN suggests using relevant Slack channels to keep the board updated on ongoing projects.

JN suggest returning to the system of having an overarching theme for NSP 25/26 and suggests basing the theme on the European years with 2025 being Digital Citizenship Education

JN brings up having longer, more ambitious, and clear development strategies for the organisation.

§21. Removing Felicia as firmatecknare

JN proposes removing Felicia Richter as firmatecknare for EYP Sweden following her resignation

The meeting decides

to remove Felicia Richter as firmatecknare for EYP Sweden

§23. Adding Johanna from GT

JN proposes adding Johanna from Grant Thornton as representative for EYP Sweden at Grant Thornton

The meeting decides

to add Johanna from Grant Thornton as representative for EYP Sweden at Grant Thornton

§22. Continuation on the discussion of extra responsibilities on the president role

JN expresses that the increased workload of the president role has become more manageable but wishes to continue the discussion on how work can be distributed more evenly.

ET suggests adding an additional contact person from the NC for NS Uppsala. JN mentions the high experience level of the core organising team and how this may not be fully necessary given that TM has a role within the core team.

Board Meeting Protocol

EUROPEAN YOUTH PARLIAMENT SVERIGE SWEDEN

Meeting date 2024 - 12 - 21-22

Page 12(14)

ET suggests having someone assist YA with international coordination, YA agrees and will request assistance when needed. ET suggests selecting a second person to attend BNC meetings. JN points out that attendees must be from the presidium or of the international coordinator role. The meeting decides to discuss this further before the next BNC meeting and assign someone based on the availability of the board.

ET proposes designating LP as a supporting board member for international coordination

The meeting decides to designate LP as a supporting board member for international coordination

JN continues the discussion on being provided a salary and has confirmed that this can be done in accordance with bylaws but an employee tax must be paid to Skatteverket that will vary between months.

An internal discussion took place on salary amount and costs for the board

YA proposes that JN receives a salary of 16 000 SEK a month to an estimated total monthly cost of 22 000 SEK including employee tax.

The meeting decided to assign JN as a part time employee with a salary of 16 000 SEK a month to an estimated total monthly cost of 22 000 SEK including employee tax, and to let the annual meeting of 2025 decide on his continuation as a part time employee until further notice.

The meeting is adjourned at 13:00

Meeting restarts at 13:26

§24. Half year evaluation

YA is overall satisfied with the work of the board over the past term and notes the positive atmosphere.

LP struggled in the beginning and but is excited for the term to come

MN also struggled in the beginning but notes improvement as the term impressed.

JN is confident that the engagement from the board will continue into the spring term and sees the work of the board over the past term as successful, considering this year's regional sessions as incredibly successful. JN stresses the importance of staying active as an NC board member.

YA suggests inviting teachers from schools in Uppsala to NS Uppsala Teachers Programme to engage more schools in Uppsala for NSP 25/26. JN notes that the board needs to work on how we present EYP especially to teachers from new schools.

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 13(14)

MN suggests including an "other" category in the PM calls for projects such as an annual ball or new ideas. The meeting further discusses possibilities of an annual ball, JN suggests contacting Jönköping University for venues.

Meeting adjourned at 13:57

Meeting continues at 15:37

§25. Setting goals for the second half of the year

The board discussed a few notes to keep in mind for the next half of the year:

- National board handbook
- LP presents a draft of a circular calendar, JN and LP will develop it further.
- The meeting discussing hosting a ball/gala
- The meeting sets a goal of 100 members a month for the second half of the term
- Have HOs by February
- Engaging Regional Boards with a strategy planning meeting in January
- LP and MN will collaborate on creating a pamphlet for new EYP teachers on what EYP is and how to host an In-school session.
- Uploading all policies and meeting documents to Linktree to make them accessible to members
- Instagram Q&A for the board in combination with a "What is EYP" post
- Potentially having the annual meeting in a new city and having an HO who does fundraising etc.
- Hosting a university session (low priority)

§26. Travel grant update

ET will provide a travel grant update over Slack

§27. Christmas break

JN suggests that after the goal of 1000 members is reached, the board will take a Christmas break.

§28. Individual meeting - in person

§29 Övriga frågor

The meeting explores NATO | OTAN as a possible source of funding for NS Uppsala. The meeting decides to save this question for future NSP cycles.

President Secretary Auditor

Board Meeting Protocol



Meeting date 2024 - 12 - 21-22

Page 14(14)

Local Members Association Annual meetings, JN will send protocol templates to the board, respective people will conduct each annual meeting

§30. Mötets avslutande

JN ends the meeting at 16:08

President Secretary Auditor