### **European Youth Parliament Sweden (EUP Sverige)**

**Board Meeting Protocol** 

# EUROPEAN YOUTH PARLIAMENT SVERIGE SWEDEN

**Meeting date** 2024-10-13

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Meeting Auditor:

Place and Time: Google Meet - 10:00 - 13:12 Attendees: JN Jack Nassri (President) YA Yohan Atta (Vice President) Emily Elkaneva EE (Treasurer) TLThomas Ljung (Teacher Representative) ET Eric Thörnborg (Board Member) (Board Member) LP Leo Pettersson TM Thomas Moore (Board Member) MN Maya Natarajan (Board Member) Other Attendees: Signatures: Meeting Secretary: Leo Pettersson Meeting President: Jack Nassri

President Secretary Auditor

Maya Natarajan

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### §1. Meeting opens

JN declares the meeting open at 10:22.

### §2.Electing the meeting president

JN proposes himself as the meeting president.

The meeting decides to

elect JN as meeting president

### §3. Electing the meeting secretary

JN proposes LP as the meeting secretary

The meeting decides to

elect LP as meeting secretary

### §4. Electing the meeting auditor

JN proposes MN as meeting auditor

The meeting decides to

elect MN as meeting auditor

#### §5. Setting the voting count

The voting count is set at 6 votes

Vote adjusted to 5 - 11:47

Vote adjusted to 4 - 13:09

### §6. Setting the agenda

JN proposes adding the following points to the agenda:

### §9. External representation

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### §10. Decisions made between meetings

The meeting decides to

Add the proposed points to the agenda

JN proposes adding point §17. PR and communication update at 12:18

The meeting decides to

Add the proposed point to the agenda

JN proposes moving point §20. Fastställande av budget back in the agenda at 12:26

The meeting decides to

Add the proposed point to the agenda

#### §7.Styrelserond

An internal conversation took place on how the board is doing.

#### §8. Kansliord

JN presents a written update sent from Felicia, which reads as follows:

"Worked on the bookkeeping for Q3 (not finished, will continue next week)

Worked on and submitted the E+ application for NS 2025 together with Hanna (including many meetings with Hanna and two with MUCF)

Reimbursed NST-related costs

We received around **40 000** sek from MUCF for trainings that support leadership. Can be used for PM Summit during 2025, should be used before July 2025

Have supported the sessions in different ways, spent a lot of time on supporting West, North and South (including meetings, reading and commenting on applications, looking for venues, looking for food options etc)

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Regarding the website, a few issues have risen in regards to the host. So one alternative was to move on but risk losing information in the transfer, or update our Loopia service which would mean we would not risk losing any information but it comes with a fee (around 39 SEK/month). Please discuss and let me know

Worked on an application for Skatteverket where we apply not to "inkomstdeklarera" for five years since we don't pay taxes. Posted the documents and the application 11/10"

As the board does not wish to lose any information from the website, the board did not see a problem with paying 39 SEK/month for the website.

### §9. External representation

The eastern regional board and some of its members will be representing EYP at an Erasmus event in Stockholm on the 17/10. MN might join as an NC representative.

### §10. decisions made between meetings

No decisions were made between meetings.

#### §11. NSP 2024/2025 update

Different updates were delivered by the contact persons, and it seems like the sessions are doing well. Vellinge secured accommodations and the PMs are planning the meals for the session. As mentioned in the previous meeting, the session secured **35.000 sek** and their budget looks good in terms of costs.

Borås officials seem to be quite active on slack which is seen positively by the board. The session has fundraised **35.000 sek** which was discussed in the previous meeting alongside the Erasmus+ grant. The PMs are actively planning food at the moment, and the session budget is not having any issues.

Eskilstuna is going well, the PMs have successfully fundraised **85.000 sek** alongside the Erasmus+ grant that we have received. They decided to book a hotel for all officials, which was secured.

Östersund is still having issues with finding officials, but the school has been booked and ready.

### §12. Deciding who attends the sessions

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Contact persons will attend their sessions, with the possibility of everyone attending Eskilstuna for the board meeting.

ET, TM, and LP will attend Vellinge

LP, JS, and JN Will attend Borås

MN and JS will attend Östersund.

Due to high travel costs coming from the Netherlands, ET decided to only go to Vellinge and Eskilstuna. The board members who will not be able to come to Eskilstuna will be asked which additional sessions they would like to attend over Slack.

The board decides to

Accept the distribution of NC representatives as presented

### §13. Session etiquette

The board discusses what to do and not to do at sessions and comes up with the following list:

- Conduct an NC check at reso-typing
- Host leadership meetings
- Support all session participants in their work
- Make sure all session participants have submitted the correct documents and that they are members of EYP Sweden
- Handle contact with teachers
- Deliver speeches

Afterwards, JN has a short presentation on NC obligations at the sessions:

### First steps:

Two NC representatives will sit at the registration table together with two-three organisers as
they check the information in the registration form. One of the NC representatives explains
the code of conduct, the alcohol policy, and GDPR. The other NC representative registers
people, we check that they are members in the registry, and sign them up if they are not
members.

Leadership:

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- NC leads most leadership meetings. The meetings usually have a certain structure which is to check in on everyone, what went well during the day, and what went less good. Ideally the session should have one leadership meeting a day, with it being held during the evening to discuss how the day was and to try to avoid any mishaps that might have occurred in the days that follow. JN points out that there is a possibility for post-session debrief to discuss the session as a whole, and to point out the fact that the board is aware that the calls for officials opened late to avoid any unnecessary feedback.
- The contact persons write evaluations for leadership, and JN will check the evaluations written before they are sent to the leadership. As per evaluation policy, the person being evaluated must receive their written feedback before it is uploaded to discuss anything that they might not agree with. When it comes to the Event Safer Persons (ESPs), as there is no set structure to evaluate them, we do not provide any.

### Supporting participants:

- As sessions get pretty hectic, the NC representatives will step in to help out in case it is needed. If, for example, a team is unsure of what needs to be done, we help out and guide. The NC representatives are on the same level as officials, and our job is not to boss them around, but rather provide a welcoming environment in EYP Sweden.
- In case a problem arises, the NC representatives try to solve them quietly, but we make sure to involve the right persons about it such as the leadership.
- If a participant does not sign the GDPR form, we let the editors know so they avoid using pictures of the participant. If it is a delegate that does not consent to the GDPR form, a picture must still be taken for the jury sheet but can not be used online.

MN adds the importance of reminding delegates and officials about our alcohol and tobacco rules during general teambuilding. This includes being clear that snus is not to be put on tables as it makes it harder for editors to edit out and we can not post the pictures. In case officials smoke, they can not smoke in front of delegates or on the premises of the venues.

### Resotyping:

• NC representatives only check resolutions for formatting purposes, we do not do any content check, but we can double check with the academic board in case something needs clarification.

Speeches:

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• As each session has two NC representatives, one does the opening speech, and the other does the closing speech. The opening speech should be mostly about reminding people of the CoC, and general rules. Closing ceremony speeches are not emotional for the NC, it is all about thanking sponsors, team leaders/ teams, including the teachers.

Meeting adjourned 11:40

Meeting restarted 11:46

### §14. Changing contact person for Östersund

JN explains how he has not been able to be as active in supporting Östersund as he would like to be. There is therefore a need for a new contact person for Östersund. MN proposes herself to be the contact person with the support of JN for a smooth transition in the beginning.

The meeting decides to

have MN transition from contact person at Eskilstuna to Östersund, with support from JN.

### §15. Decentralisation update

The national coordinators share what they have been doing since the last meeting. JS and ET have booked a meeting with the regional boards (RGS/RBs), where they will encourage them to visit their schools to increase participation in EYP. RBs have been tasked with finding 15 recruitment ideas before the end of September, the result of which will be presented at the upcoming meeting.

MN suggests, and JS has previously suggested, letting the regional boards present themselves at the session so the delegates know where to go next.

#### §16. Activities and projects update

LP presents the online delegate training, to be held on Wednesday week 43, at 17:30.

JN, MN, and ET discusses a potential member competition between regional boards, with merch/an escape room as the reward. The national coordinators will handle it.

JN proposes that the meeting move back to §6 Setting the agenda to add an additional point.

The meeting decides to

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go back to §6 Setting the agenda.

### §17. PR and communication update

MN will get started on designing potential merch for EYP Sweden. She's also been working on a project including an interview with wildcards from last year, to go out alongside the post announcing the opening of wildcard calls. MN has also been having meetings with all session editors to go over who does what.

JN suggests looking into how to get the EYP Sweden instagram verified, it should be free as a non-profit organisation.

JN proposes that the meeting move back to §6 Setting the agenda to add an additional point.

The meeting decides to

go back to §6 Setting the agenda.

#### §18.Communication Manual

MN presents the Communications Manual of EYP Sweden.

MN suggests updating the clause relating to how late after the session media content can be published, to the Wednesday after, at the latest, to prevent overlap between sessions.

The meeting decides to

adopt the suggested modification to the Communications Manual

#### **§19.BNCM**

JN discusses with the board the upcoming BNC meeting which will be taking place Friday 18/10. JN mentions that EYP Sweden will be making two statements, on point 4 which is the discussion of allowing NC vice presidents to attend the presidents' summit. The second statement will be made on point 36 regarding how sustainable having three international sessions each year. After a discussion on point 36, the board supports the reduction of the number of ISs per year from three to two. Jack will send the BNCM summary booklet on slack, and the board members will be added their perspectives on all the proposals.

JN proposes to represent, and to bring forward the points of view of, EYP Sweden at the BNCM.

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The meeting decides to

select JN as a representative on behalf of EYP Sweden at the upcoming BNCM.

ET exits the meeting

### §20. Setting the budget

Point 20 has been pushed to the next meeting

### §21. Other

LP wonders whether or not in-school sessions can be added to the Member's Platform, JN gives the go-ahead.

LP asks a question about what the ESP onboarding will look like, JN will send a list of instructions on Slack so all contact persons have the same information.

### §22. Meeting ends

JN ends the meeting at 13:12.

President Secretary Auditor