



Policy document

2016-08-29

Policy for the National Selection Process (NSP)

Areas of responsibility

The national selection process includes a number of people responsible for various parts of the project. Below may be found a brief description of these people and their areas of responsibility.

- Head organisers are responsible for the overarching logistical organisation of the regional and national sessions.
- Session presidents are responsible for all session officials, as well as the academic standard of the session.
- The national board is ultimately responsible for the national selection process, and handle policy questions regarding all parts of the project.
- Session responsible coordinate the work of the head organisers
- The regional boards are ultimately responsible for the recruit of participating schools.

The selection process

Each delegation consists of four students representing their school. The teacher responsible from each school chooses how to select students to the school's delegation. EYP Sweden (EUP Sverige) provides guidelines for selection of delegations to international sessions. Participating students should be in year 10 or 11 (years one or two in Swedish upper secondary school). Any participating student from year 12 (third year in Swedish upper secondary school) falls outside the remit of the selection.

Student participation

In order to participate in the selection, and be eligible for selection, the whole delegation must be present during all elements of the session programme. Exceptions are made solely on grounds of illness or other exceptional circumstances reported to the head of jury, as well as to the president of the national board of EYP Sweden (EUP Sverige).

If a student deliberately and without reason ignores the programme, the delegation may be disqualified from the selection process. This decision is made after deliberation by the head of jury and the president of the national board of EYP Sweden (EUP Sverige).

To ensure equal conditions for all participating schools, a student may not participate if he/she has previously participated on the same, or higher, level of the selection. Accordingly, a student who participated in a regional session in 2015 cannot participate in a regional session in 2016. If a student has only participated in regional sessions in previous years, he/she may later participate as a backup in a national session if there are no other alternatives.

After the national session, delegations have the opportunity of moving onto international events. Each year, EYP Sweden (EUP Sverige) send four (4) delegations to forthcoming international sessions. Other participating schools may, subject to availability, be offered places at other national sessions abroad, or international fora.

General participation

Committee work is closed to anyone but delegates and officials.

General assembly is open to the public unless venue restrictions apply.

Code of conduct

Dress code

All participants are to dress following to the dress code sent out in the preparation booklets. There are different dress codes during different parts of the session, and participants are expected to respect all of these. Besides this participants are expected to dress in a respectable manner and refrain from using explicit symbols or other items that may be seen as offensive.

Protection for participants and responsibility

Chairs, journalists, organisers, and other officials at the session have a responsibility to treat delegates professionally and respectfully. Officials are to be neutral and not favour certain delegates. Officials have a position of responsibility during the session and are representatives of the organisation. They may therefore not under any circumstances develop inappropriate relationships with delegates. Such interaction with a delegate may result in the official being made to leave the session at their own expense as well as being barred from attending any future sessions organised by EYP Sweden (EUP Sverige).

All participants at the session are responsible for their personal belongings. EYP Sweden does not reimburse stolen or lost goods. In the event of damage during the session, for example in a venue rented by EYP Sweden (EUP Sverige), the delegate responsible may be personally liable to pay for repairs. EYP Sweden

can under no circumstances give or buy medicines for participants during the session.

Alcohol and drugs

According to EYP Sweden's policies, there should be no consumption of alcohol by any participants during the time of the session. This applies from the first to the last event of the session.

Delegates caught intoxicated or in possession of alcohol or drugs during the session will be disqualified immediately from the selection process. This will be passed on to the head of jury, as well as the president of EYP Sweden and the responsible teacher.

Officials caught intoxicated or in possession of alcohol or drugs during the session will be reported to the president of the session, as well as a representative for the board of EYP Sweden whom will decide upon an appropriate measure.

EYP Sweden's alcohol and drug policy may be found in its entirety on the website under the tab About us > Transparency > Policy documents. There you can find more detailed information about EYP Sweden's alcohol and drug policy.

Teachers

All school delegations must have an accompanying teacher; in case a delegation arrives without a teacher they will be disqualified and sent home from the session. The teachers are not obligated to participate in all parts of the session, but a voluntary teacher's programme is provided by the national board. The teachers are responsible for their students during the entire session and must be available if someone in the delegation needs them, for example in case of an injury.

EYP Sweden's secretary general is obligated to be available via email and mobile phone before and after sessions in order to respond to questions. During the session, organisers and present members of the national board should be available to answer teachers' questions or refer to the person in charge.

Committee topics

Complete committee topics should be sent to teachers of registered delegations at least two months prior to the session. This so that all topics may be incorporated into the curriculum at the school, and to facilitate the students' preparation.

Evaluation

In order for EYP Sweden and our sessions to grow and improve, evaluations should be conducted after every session. Evaluations from all participants of the session provide a tool for improvement possibilities that exist, and should therefore be prioritised.

The national board is responsible for distributing and collecting evaluations as well as making sure that they are archived and followed up on before the succeeding year.

Cancelled registrations

If a registered school unregisters 5 weeks before the start of the session or do not participate during the session, the school will be charged with a fee. Cancellations are reported to the secretary general, skolkontakt@eup.se.